

# Grace Neal

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## SUMMARY

Motivated and detail-oriented university graduate with a Bachelor of Arts in Digital Media and 6+ years of experience in on-set and post-production expertise. Skilled in editing color, sound, and motion graphics for both photo and video, as well as troubleshooting equipment in the studio. Adept to fast-paced environments and optimizing workflows between departments to efficiently meet deadlines.

## EDUCATION

**University of Cincinnati:** Graduated April 2024, GPA: 3.9, Cincinnati, OH

**Bachelor of Arts (B.A.):** *Digital Media Collaborative*

**Certificates:** *Screenwriting, Directing for Film & Television*

**Relevant Coursework:** Cinematography, Post Production, Design for Film & Media, Multicam Production, Directing for Film & Media

## SKILLS

Capture One, Adobe Premiere Pro, Adobe After Effects, Adobe Photoshop, Adobe Illustrator, Avid Media Composer, Final Draft, Wix, Notion, Canva, Microsoft Office

## RELEVANT EXPERIENCE

**Production Assistant:** *Night Flirt*, Columbus, OH | Present

- Aiding as a P.A. on a feature film set to ensure production runs smoothly from set-up to teardown.

**Production Coordinator:** *Valet Girls*, Columbus, OH | February 2026

- Assisted the director and producers of a short film to coordinate all pre-production in script writing, cast, crew, locations, production design, and more.
- Organized cast and crew throughout filming days to guarantee shooting deadlines would be met.

**Editor:** *Breaking the Lens*, Cincinnati, OH | April 2024

\*Nominated for **2024 Student Emmys** | Cincinnati, OH

\*Winner of 'Rising Voice' award from **Without Boundaries Film Festival** | New York City, NY

- Catalogued 8+ hours of footage to edit all areas of color, sound, graphics, and video into a 15 minute documentary detailing the experience of female film students.

**Editor:** *No Running in the Halls*, Cincinnati, OH | March 2024

\*Nominated for **2024 Student Emmys** | Cincinnati, OH

\*Winner of the 'Audience Choice' award from **Cindependent 2024** | Cincinnati, OH

\*Winner of the 'Audience Choice' award from **College Movie Festival 2024** | Cincinnati, OH

- Worked in a three day time-span to create a first draft submission, per festival deadlines.
- Collaborated with the production team to evaluate for re-shoots, then re-edited with new footage.